



# इंदिरा गांधी शारीरिक शिक्षा एवं खेल विज्ञान संस्थान

(दिल्ली विश्वविद्यालय), बी-ब्लॉक, विकासपुरी, नई दिल्ली - 110018

ईमेल: principal@igipess.du.ac.in: वेबसाइट: www.igipess.du.ac.in

संदर्भ संख्या.आईपीई/2026/19/260

24.06.2026

## NOTICE INVITING QUOTATIONS

### NOTICE INVITING QUOTATIONS FOR INSPECTION AND REPAIR OF AIR CONDITIONERS

Sealed quotations are invited from reputed and experienced firms/agencies for inspection, diagnosis, and submission of item-wise estimates for repair of Air Conditioners installed in the Institute.

#### 1. Details of Air Conditioners

S. No.	Type of AC	Quantity
1	Split Air Conditioner (2 Ton)	20 Nos
2	Window Air Conditioner (1.5 Ton)	06 Nos
	Total	26 Nos

#### 2. Scope of Work

1. The bidder shall depute a qualified engineer/technician to inspect all the Air Conditioners installed in the Institute.
2. The engineer/technician shall physically examine each AC unit and assess the faults/defects, if any.
3. **Item-wise estimate** indicating the details of repair/replacement required for each individual Air Conditioner shall be submitted.
4. The estimate shall clearly mention:
  - o Location/Identification of AC
  - o Nature of defect/fault
  - o Spare parts required for replacement
  - o Labour charges
  - o Cost of materials/spares
  - o Total estimated cost for each AC separately
5. The Institute reserves the right to accept the estimate in full or in part and place the repair work order accordingly.

संस्थान द्वारा राजभाषा नीति संबंधी आदेश का पालन :

राजभाषा विभाग, गृह मंत्रालय के दिनांक 26 फरवरी, 1988 के का. जा. सं० 14034/15/87-रा.भा. (क.1) से उद्घरण - अंग्रेजी में प्राप्त पत्रों का उत्तर हिन्दी में दिया जाता है. दिनांक 24.11.95 के का. जा. सं० 12021/5/95-रा.भा. (कार्या) 11) से उद्घरण-मैनुअल, फार्म, कोड आदि की हिन्दी-अंग्रेजी द्विभाषी छपाई. दिनांक 21 जुलाई, 1992 के का.जा. सं. 12024/2/92-रा.भा. (ख-2) -4 से उद्घरण - हिन्दी में पत्राचार



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### 3. Site Visit

1. Interested firms/agencies are required to inspect the Air Conditioners before submitting their quotations/estimates.
2. The engineer/representative of the firm may visit the Institute on any working day from 10.00 am to 3.00 pm with prior intimation.
3. No claim arising out of lack of inspection or insufficient knowledge of site conditions shall be entertained later.

### 4. Submission of Quotations

1. Sealed quotations super-scribed "Quotation for Inspection and Repair of Air Conditioners" should reach the office of the undersigned on or before 03.07.2026 upto 12.00 Noon.
2. Quotations received after the due date and time shall not be considered.


### 5. Terms and Conditions

1. The bidder shall inspect all AC units before submitting the quotation.
2. The item-wise estimate submitted by the bidder shall remain valid for a period of 90 days from the date of submission.
3. The Institute reserves the right to accept or reject any or all quotations without assigning any reason.
4. The Institute may award repair work either for all ACs or for selected ACs based on requirement and availability of funds.
5. The successful bidder shall execute the repair work within the stipulated period after issuance of the work order.
6. Payment shall be made only after satisfactory completion of repair work and certification by the concerned-officer of the Institute.

7.

### 6. Opening of Quotations

The quotations shall be opened on 03.07.2026 at 3.30 Noon in the presence of the bidders or their authorized representatives who may wish to be present.

  
(Prof. Ashok Kumar Singh)  
Principal (In-charge)

Copy to:

1. S.O (Admin), 2. S.O (A/C), 3. S.N.A – for uploading on the website, 4. Office File

संस्थान द्वारा राजभाषा नीति संबंधी आदेश का पालन :

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